

Word by Word Backlog Document

Task Description	Assigned To	Reviewer	Start	Deadline	Reviewed	Completion Date	Status	Notes
Designing System								
Vocabulary System Flow Design	Team Collaboration	Team Collaboration	-	-	-	31-Jan	Complete	
Planning Out System Interactions	Team Collaboration	Team Collaboration	-	-	-	31-Jan	Complete	
Question Algorithm Design	Team Collaboration	Team Collaboration	-	-	-	31-Jan	Complete	
Database Word Page Organization	Team Collaboration	Team Collaboration	-	-	-	31-Jan	Complete	
Element Design	Team Collaboration	Team Collaboration	-	-	-	31-Jan	Complete	
Word Pages Information Research	Team Collaboration	Team Collaboration	-	-	-			
Question Design Research	Team Collaboration	Team Collaboration	-	-	-			
Research Plan #1 Outline	Team Collaboration	Team Collaboration	-	-	-	31-Jan	Complete	
Research Plan #1								
Preliminary Prototype								
Prototype Design/Organization	Team Collaboration	Team Collaboration	-	-	-	-	Complete	
Picking of 5 Words	Michaela May	Malia Waltman	-	3-Feb	-	-	Complete	
Collection of Definitions	Michaela May	Malia Waltman	-	3-Feb	-	-	Complete	
Creation of 2 Questions Per Word (total 10)	Michaela May	Malia Waltman	-	3-Feb	-	-	Complete	
Create UX Prototype Interactive Mock PDF	Dan Bennett	Malia Waltman	-	-	-	-	Complete	
Test Preliminary Prototype	Team Collaboration	Team Collaboration	-	-		-	Complete	
Research #1								
Research Plan Outline	Team Collaboration	Team Collaboration		18-Feb		15-Feb	Complete	
Research Question	Team Collaboration	Team Collaboration		18-Feb		15-Feb	Complete	
Q1: Branding	Dan Bennett	Malia Waltman					Complete	
Product Summary	Dan Bennett	Malia Waltman		23-Feb		24-Feb	Complete	
Product Overview	Dan Bennett	Malia Waltman		23-Feb		24-Feb	Complete	
Create Value Statement #1	Dan Bennett	Malia Waltman		23-Feb		24-Feb	Complete	
Create Value Statement #2	Dan Bennett	Malia Waltman		23-Feb		24-Feb	Complete	
Create Value Statement #3	Dan Bennett	Malia Waltman		23-Feb		24-Feb	Complete	
Create Qualtrics Survey	Malia Waltman	Michaela May		23-Feb		26-Feb	Complete	
Distribute Survey	Malia Waltman	Team Collaboration		25-Feb		27-Feb	Complete	
Data Analysis	Malia Waltman	Team Collaboration		26-Feb		28-Feb	Complete	

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Q2: Vocabulary Learning Practices	Michaela May	Dan Bennett		23-Feb		26-Feb	Complete	
Research & Best Practices	Michaela May	Dan Bennett		24-Feb		26-Feb	Complete	
Professor Interviews	Michaela May	Dan Bennett		25-Feb		26-Feb	Complete	
Student Interviews	Michaela May	Dan Bennett		26-Feb		26-Feb	Complete	
Q3: Competitor Usability Satisfaction Test	Michaela May	Malia Waltman		27-Feb		28-Feb	Complete	
Find Five Participants	Michaela May	Malia Waltman		26-Feb		26-Feb	Complete	
Test Participants	Michaela May	Malia Waltman		27-Feb		27-Feb	Complete	
Analyze Data	Michaela May	Malia Waltman		27-Feb		28-Feb	Complete	
Research Report Writing	Team Collaboration	Team Collaboration				28-Feb	Complete	
Introduction	Dan Bennett	Team Collaboration				28-Feb	Complete	
Q1	Malia Waltman	Team Collaboration				28-Feb	Complete	
Q2	Michaela May	Team Collaboration				28-Feb	Complete	
Q3	Malia Waltman	Team Collaboration				28-Feb	Complete	
Research #2								Final Report Due: Apr 24th
Research Plan	Malia Waltman	Michaela May	20-Mar	25-Mar	25-Mar	25-Mar	Complete	
Usability Test Elements	Team Collaboration	Malia Waltman	10-Apr	16-Apr	15-Apr	15-Apr	Complete	
Moderator Script	Malia Waltman	Malia Waltman	10-Apr	16-Apr	15-Apr	15-Apr	Complete	
Task List	Malia Waltman	Malia Waltman	1-Apr	1-Apr	1-Apr	1-Apr	Complete	
Spanish Recognition Pre-Test Questions	Michaela May	Malia Waltman	5-Apr	8-Apr	9-Apr	9-Apr	Complete	10 Wbw + 5 Real Words + 5 Fake/Made up (Real word? Yes or no)
Vocabulary Pre-Test Questions	Michaela May	Malia Waltman	5-Apr	8-Apr	9-Apr	9-Apr	Complete	10 Qs pulled from Question Database (will not be shown to participants during sessions)
Vocabulary Recall Test Questions	Michaela May	Malia Waltman	5-Apr	8-Apr	9-Apr	9-Apr	Complete	Can they pick out the words they saw before? (10 words in the system) (Grade by hand) 5 real words
Vocabulary Memory Test Questions	Michaela May	Malia Waltman	5-Apr	8-Apr	9-Apr	9-Apr	Complete	Match Word to definition (3 groups of 5) 5 new real words w/Definitions (Graded automatically, adjusted by us)
Vocabulary Post-Test Questions	Michaela May	Malia Waltman	5-Apr	8-Apr	9-Apr	9-Apr	Complete	Same as the Pre-test
Percieved Value Survey Questions	Malia Waltman	Michaela May	9-Apr	9-Apr	10-Apr	10-Apr	Complete	

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All Test Creations	Malia Waltman	Michaela May	10-Apr	16-Apr	15-Apr	15-Apr	Complete	
Participant Tasks	Team Collaboration	Team Collaboration	1-Apr	1-Apr	1-Apr	1-Apr	Complete	
Find Participants	Team Collaboration	Team Collaboration	20-Mar	10-Apr	-	20-Mar	Complete	
Schedule Participants	Team Collaboration	Team Collaboration	10-Apr	16-Apr	-	10-Apr	Complete	
Test Participants	Team Collaboration	Team Collaboration	16-Apr	22-Apr	-	16-Apr	Complete	
Analyzie Results	Team Collaboration	Team Collaboration	22-Apr	23-Apr	24-Apr	22-Apr	Complete	
Report Writing	Malia Waltman	Team Collaboration	20-Apr	25-Apr	26-Apr	27-Apr	Complete	
Introduction	Malia Waltman	Team Collaboration	21-Apr	25-Apr	26-Apr	25-Apr	Complete	
Methods	Michaela May	Team Collaboration	22-Apr	25-Apr	26-Apr	25-Apr	Complete	
Data and Analysis	Malia Waltman	Team Collaboration	23-Apr	25-Apr	26-Apr	25-Apr	Complete	
Recommendations	Malia Waltman	Team Collaboration	24-Apr	25-Apr	26-Apr	25-Apr	Complete	
System Information Collection								
Research and Pick 10 words	Michaela May	Malia Waltman	28-Feb					
Collecting Word Page Info	Team Collaboration	Team Collaboration						
Developing Composition	Dan Bennett	Team Collaboration	29-Feb		5-Mar		Complete	
Find all Media	Team Collaboration	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Full Spread Sheet ready to import to databasem * Shared task by M&M
Definitions	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Paragraphs / Question	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word Hooks	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Synonyms/ Antonyms	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Image	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Video	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Audio	Dan Bennett	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Quotes	Michaela May	Team Collaboration	29-Feb	21-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Building Quiz	Team Collaboration	Team Collaboration	29-Feb	-	23-Mar			Tasked to M&M Joint Effort
Developing Question System	Dan Bennett	Malia Waltman	29-Feb	-	23-Mar			
Developing Question Composition	Michaela May	Malia Waltman	29-Feb	-	23-Mar		Complete	
Write 5 Questions per word	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Full Spread Sheet ready to import to databasem * Shared task by M&M
Word 1: la mochila (backpack)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort

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Word 2: la casa (house)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 3: silencioso (quiet)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 4: bueno (good)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 5: abrir (to open)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 6: comer (to eat)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 7: rápidamente (quickly)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 8: fuera (outside)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 9: dónde/donde (where)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Word 10: quién/quien (who)	Michaela May	Team Collaboration	29-Feb	22-Mar	23-Mar		Complete	Tasked to M&M Joint Effort
Building Database System								
Design Question Database	Malia Waltman	Team Collaboration	28-Feb	1-Mar			Canceled	
Design Word Page Database	Malia Waltman	Team Collaboration	28-Feb	1-Mar			Canceled	
Design User Database	Malia Waltman	Team Collaboration	28-Feb	1-Mar			Canceled	
Create Question Database	Dan Bennett	Shapiro	9-Mar	ff to Shapiro 3/12/2020			Canceled	Check with Shapiro How many....
Create Word Page Database	Dan Bennett	Shapiro	9-Mar	ff to Shapiro 3/12/2020			Canceled	
Create User Database?	Dan Bennett	Shapiro	9-Mar	ff to Shapiro 3/12/2020			Canceled	Do we need it or fake?
Building System								
Building Word Pages	Team Collaboration	Dan Bennett					Complete	
Developing Composititon	Dan Bennett	Dan Bennett					Complete	*Hand off framework to M&M
Linking all media	Malia Waltman	Dan Bennett					Complete	
Dropping all Information	Michaela May	Dan Bennett				22-Mar	Complete	
Building Quiz	Team Collaboration	Dan Bennett					Complete	
Developing Question Database	Michaela May	Dan Bennett				22-Mar	Complete	
Developing Question System	Dan Bennett	Dan Bennett					Complete	
Developing Question Composition	Dan Bennett	Dan Bennett					Complete	
Illustrating Elements	Dan Bennett	Dan Bennett					Complete	
Laying out Elements	Dan Bennett	Dan Bennett						
System Integration								
Quiz with Word Pages	Dan Bennett	Dan Bennett					Complete	
Press Kit / Social Media								
Video	Dan Bennett	Team Collaboration	-	1-May	-	22-Apr	Complete	Draft For Critique: April 13th Canvas Due Date:

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Story Board	Team Collaboration	Team Collaboration	-	-	-		Complete	
Script	Michaela May	Malia Waltman	-	-	-		Complete	
Rough Cut	Dan Bennett	Team Collaboration	-	-	-	8-Apr	Complete	Canvas Due Date: April 6th
Social Media Campaign	Malia Waltman	Team Collaboration	4/1/2020	5/1/2020	4/29/2020	30-Apr	Complete	Canvas Due Date: May 1st
Objective	Malia Waltman	Team Collaboration	4/1/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Goals	Micheala May	Team Collaboration	4/1/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Tasks	Malia Waltman	Team Collaboration	4/1/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Reporting, Measuring, and Analytics	Micheala May	Team Collaboration	4/2/2020	5/1/2020	4/29/2020	30-Apr	Complete	
List of Communities of Interests	Malia Waltman	Team Collaboration	4/2/2020	5/1/2020	4/29/2020	30-Apr	Complete	
List of Contacts	Micheala May	Team Collaboration	4/2/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Editorial Calendar	Malia Waltman	Team Collaboration	4/2/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Sample Posts	Micheala May	Team Collaboration	4/3/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Social Media Policies	Malia Waltman	Team Collaboration	4/3/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Press Kit	Micheala May	Team Collaboration	4/3/2020	5/1/2020	4/29/2020	30-Apr	Complete	Canvas Due Date: May 1st
Organizational Profile	Malia Waltman	Team Collaboration	4/4/2020	5/1/2020	4/29/2020	30-Apr	Complete	
One-Sheet Fact Sheet	Malia Waltman	Team Collaboration	4/4/2020	5/1/2020	4/29/2020	30-Apr	Complete	
News Release	Micheala May	Team Collaboration	4/4/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Editorial Calendar	Malia Waltman	Team Collaboration	4/4/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Backgrounder	Malia Waltman	Team Collaboration	4/5/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Photographs	Malia Waltman	Team Collaboration	4/5/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Contact Information	Malia Waltman	Team Collaboration	4/5/2020	5/1/2020	4/29/2020	30-Apr	Complete	
Promotional Web Page Copy	Micheala May	Team Collaboration	4/5/2020	5/1/2020	4/29/2020	30-Apr	Complete	